

**SWITZERLAND COUNTY HEALTH DEPARTMENT
PO BOX 14, VEVAY IN 47043
PHONE 812-427-3220 FAX 812-427-0235**

APPLICATION FOR BIRTH CERTIFICATE

YOU MUST BE 18 YEARS OR OLDER TO APPLY FOR A BIRTH CERTIFICATE AND YOU MUST PRESENT AN ID. To obtain a certified copy of a birth record, you must show you have a direct interest in the record and need the record to determine personal or property rights under IC 16-37-1-8. **NOTICE:** Legitimate birth records are issued **ONLY** to the Individual named on the record and their parents, legal guardian (guardianship papers must be presented), grandparents, brothers, sisters, spouse or children. The certificate of a child born out of wedlock can be issued **ONLY** to the mother or father of the child who is named on the record.

PLEASE NOTE THAT THE APPLICATION WILL NOT BE PROCESSED UNLESS ALL ITEMS ARE COMPLETED.

Full Name at Birth _____

Date of Birth _____

Place of Birth _____

Were mother and father married at the time of this birth? Yes _____ No _____

Full Name of Father _____

Full Name of Mother (including maiden name) _____

Could birth be recorded under any other name? _____ If yes, give name _____

If adopted, give name AFTER adoption _____

Reason birth certificate is needed _____

Your relationship to above person _____

Applicant's Signature _____ Phone Number _____

Applicant's Address _____

Number requested _____ @ 12.00 each = \$ _____

If you are mailing your request – Please enclose a self-addressed stamped return envelope.

Personal checks or Money ORDERS are accepted. You **MUST** enclose a copy of your photo ID that also shows your signature such as a state issued ID, Driver's License, current Military ID, current Passport or Current Student ID. Also include a copy of your birth certificate, marriage certificate or guardianship papers (whichever applies to prove relationship).

